**Central Institute of Brackishwater Aquaculture**

**(I.C.A.R)**

**No.75, Santhome High Road, R.A.Puram, Chennai - 600028**

**INDENT FOR EQUIPMENT/OTHER NON-CONSUMABLE STORES**

**FMS Indent No:**

**Fund Source:**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | Name of the Indentor & Division | **:** |  |
| **2.** | Name of the item  | **:** |  |
| **3.** | Detailed specifications (use separate sheet if necessary) | **:** |  |
| **4.** | Whether the equipment falls under Proprietary Nature (Y/N) (if Yes, attach the PAC Certificate and Make & Model) | **:** |  |
| **5.** | Whether available in GeM Portal (Y/N). If available, GEM Portal Product ID & Details. | **:** |  |
| **6.** | Approximate cost of the item with all accessories | **:** |  |
| **7.** | Complete justification for the need of the equipment | **:** |  |
| **8.** | Proposed Location (Centre & Room No) | **:** | **Centre**( Hqrs / MES / KES / KRC / NGRC) **(✓)** **Room/Lab No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **9.** | Whether infrastructure facilities like civil/electrical works exists to install the item without delay | **:** |  |

 Date :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Station :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of the Indentor . Name:**

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 **Recommendations of Project Leader / HOD:**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | State weather such a facility is already available or not if available furnish full justification for the additional requirement. | **:** |  |
| **2.** | Fund Source : Institute / Project (Project Number) | **:** |  |
|  **3.** | If Institute funds SFC No /If Project please attach approval list | **:** |  |

 **Signature of Project Leader Signature of Head of Division**

 **Name: Name:**

 Date :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Station :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Indent received by stores on…………………………. **Stores Officer**

Stores Use only

Stores Inward No……………………………. File No :………………………………………..

e-office Computer No………………………. e-office Receipt No…………………………..