

Proforma for students visit to ICAR-CIBA

(To be submitted by the authorised personnel of the College / Institute*)

1	Name of the college / Institution	
2	Department	
3	Purpose of the visit	
4	Facilities intending to visit	CIBA Headquarters / Muttukadu Experimental Station of CIBA at Muttukadu (farm & hatchery) facilities / both
5	Do the students have aquaculture as an optional / main subject?	
6	What are the courses undergone by the students in aquaculture?	
7	Do you have any specific requirement?	
8	How will this visit enhance their knowledge?	
9	Preferred duration of visit (pl. tick)	Half a day / Full day
10	Preferable date & month of visit	
11	Time of visit	Check in : Check out:
12	No. of students visiting	
13	No. of faculty members accompanying the students	
14	Details of the faculty member (contact person)	Name : Designation: Email id : Mobile Number (Official): Mobile Number (Personal)
15	Proposed activities at Muttukadu Experimental Station of ICAR-CIBA (Pl. tick your preferences, if any)	<ul style="list-style-type: none"> • Providing basic literatures-Annual report/Newsletter/brochures • Plantation of tree sapling at MES, ICAR-CIBA campus • A group photograph at photo point • Visit to hatcheries, feed mill and farm facilities • Interaction meeting with CIBA faculties • Video film (20 minutes)
16	Due to any unforeseen situations/ based on administrative grounds, change of date will be intimated.	Accepted / Not accepted

*No separate covering letter is required other than this proforma. E-mail: director.ciba@icar.gov.in

*MES of ICAR-CIBA is a green campus. Do not bring plastic wastes and litter.

I hereby declare that the details furnished above are complete and correct to the best of my knowledge and belief. I am aware that I may be liable for the inconveniences.

Place:

Date:

Signature (Dean/ Head of the Department) with Seal